

Orange Runners Club
Minutes
Committee Meeting
7 pm, Tuesday 12 June 2018
Board Room, Canobolas Hotel

Present Anthony Daintith, Jane Fairgrieve, Richard Eggleston, Greg Shapter, John Betts, Judy Tarleton , Michael Sharp

Apologies Nil

Previous minutes and actions arising Moved Michael Sharp, seconded Judy Tarleton that the minutes be accepted and that the following actions have been completed.

Action from Previous Minutes	By Whom	By When
Change signatories on Credit Union accounts	Judy, Greg, Anthony	12 June
Close zero balance Credit Union account	Judy	12 June
Lodge all documents with NSW Fair Trading	Anthony	12 June
Purchase Incorporation Certificate	Anthony	12 June
Complete affiliation with Athletics NSW	Anthony	12 June

Correspondence in Nil

Correspondence out;

- Applications to NSW Fair Trading.
- Email sent to past members inviting them to rejoin the Club.
- Emails to Ben Keegan at Council – lighting @ Elephant Park, Spring Creek Dam run.

Treasurer's report;

- Total expenses since 1 April \$2131.20
- Total income since 1 April \$9634.82
- Current Balance \$31777.34

Budget;

Continue to work on the budget and present the final draft at the next meeting

Registrations update: Number of Members at 12 June 2018

Total	323 (300 at same time last year)
Comprising	46 Families (includes 203 persons)
	Individual (Adult) 106
	Individual (Junior) 14

Orange Running Festival Update

- The dates have been set at 2 & 3 March 2019
- The insurance has been paid
- All outstanding payments have been made, although the School P&Cs have not banked the cheques.
- The approval applications to Councils, Police, RMS etc have been sent off.
- A Traffic Plan has been done but as yet MTM have not given a quote
- Grants have been received, \$1000 in-kind for the use of the Council's equipment and \$500 for advertising (Total \$1500)
- Invite Multisport to undertake the timing again

Trail Running Update

Anthony met with the trail running group on 6 June; the following outcomes were determined:

Auxiliary Members

Introduction of 2 Auxiliary Members to the ORC Committee (informally this year):

- Trail Running Coordinator (David Ross)
- Trail Running Assistant Coordinator (Alison Spurway)

This will require a change to Clause 3.2(VII) of the Constitution to add these members - and then these positions to be formally elected at an AGM.

These positions will be the point of contact and liaise directly with the President regarding any trail running issues etc.

Objects

The trail running must meet the objects of the Club under the Constitution, plus:

- Promote trailing running to club members
- Encourage members to participate in the organized trail runs
- Schedule regular trail running events
- Ensure that there is appropriate due diligence and safety measures in place for each trail run

General provisions

- Runs to be scheduled once a month – Sunday Morning 7am start (6:45am briefing) - will leave flexibility with which week is chosen within the month due to other internal and external events.
- Calendar determined 1 month prior to the following running season. May determine the location for the monthly run, i.e. Kinross Forest, and then determine the final course closer to the event.
- Mandatory equipment required for each participant.
- Sign on sheet completed for each run and then provided to the timing coordinator after each run.
- Where possible, provision for 2 distances to encourage members of variable fitness levels to participate (i.e. 5-6km as a shorter distance and then a longer distance – equating to between 30 and 90 mins).
- Allow time for members to be able to also participate in the 9am Club run (will generally will be scheduled close by)
- Mix of single trails and fire trails.
- Liaison with other local sporting organizations and NPWS to ensure that there is no conflict - generally done by ORC Committee in determining final calendar.
- If required, ORC Committee to arrange any uniform requirements in consultation with Trail Running Coordinator.

Race Directors

Race Directors will be essentially self appointed (as current practice), where they would pick a month and then go about designing a course and administering the event. As a group it was decided to work towards was that a "Race Director Package" be developed that provides clear instruction on the following items (including but not limited to):

- Set up of course
- Race briefs
- Operation and control of the race
- Emergency situations
- Cleanup
- Post race arrangements

Race Directors must be a member of the Club and considered experienced enough to undertake the role (this will be make clear in the package). David or Alison to advise the President who will be the Race Director for each month.

Members will be warned that if they don't have the correct gear, that they are taking a significant risk and could find themselves in a serious situation. The Race Director Package would go into this in more depth.

The President would liaise directly with the Trail Running Coordinator and Assistant Trail Running Coordinator to assist in the preparation of the Race Director Package. The Race Directors Package will then be discussed at a Committee meeting prior to adoption.

Pizza Night

- 7 July at Canobolas Hotel
- A booking has been made for 50 (Currently 35 members have indicated that they are attending)
- Keep promoting the event

40th year celebrations:

- Aim for 120 attendees
- Cost of the dinner (2 courses) will be \$60 plus \$5 to cut up and plate the cake.
- ORC will subsidize the meal by \$20, the cost to attendees will be \$45
- ORC will supply the cake
- The time will be 6.30 pm for 7.00m
- Promote as an adults only function (exceptions to be considered)
- RSVP by 15 August (final numbers to Duntry League by 22 August)
- Jason Belmonte will be the guest speaker (Greg to confirm this with Jason)
- Anthony and Judy will set up Register Now to accept payment
- Anthony will develop an invitation flyer for digital media
- John to write an invitation letter to send to past and life members
- Michael will compile a list of names for John and Judy
- Judy and Jane to select the menu
- Michael is working on a presentation of historical newspaper articles and run results

Christmas Party and Presentation Night

- Saturday, 1 December at 4 pm
- Greg will book the Bowling Club

General Business:

Purchase new timing mats because the existing mats have serious maintenance problems. The antennae wires are separating from the rubber mats because of the continual folding and assembling. Michael is spending a lot of time repairing them. The wires will eventually fail and have to be replaced.

There a potential safety issue because the rubber at the join will lift and create a trip hazard. The new mats have hinges at the joins to prevent this. Also, the new mats will fold into a more convenient bundle and carrying them will be easier.

Motion: ORC purchase new timing mats at a cost of \$2500 + GST plus freight. The old mats will be traded in. Moved Michael, seconded John, Carried.

Next meeting: 17 July, 7 pm at Canobolas Hotel Board Room.

Meeting Closed at 9.02 PM.

ACTIONS from the meeting

Present final draft budget to Committee	Judy, Anthony	17 July
Confirm that Jason Belmonte can speak at 40 th Celebration	Greg	17 July
Set up Register Now for payment of dinner	Anthony & Judy	17 July
Develop an invitation flyer	Anthony	22 June
Write an invitation letter to past and life members	John	22 June
Provide a list of names for invitation letter	Michael	22 June
Select menu and notify Duntry League of final numbers	Judy and Jane	22 August
Book the Bowling Club for Christmas Party	Greg	14 June